

Complaints Policy

True Health Clinics, 34 Cambridge Road, Godmanchester, Huntingdon PE29 2BT

If you have a complaint or any concern about any aspect of your treatment you have received from a practitioner or any member of staff, please let us know as soon as possible.

Step 1

If you speak to us or telephone us, the complaint will be logged and we will attempt to resolve the issue for you straight away.

Step 2

If you are not satisfied, email your complaint to <u>irina@truehealthclinics.com</u> or post it to c/o Irina Szmelskyj, True Health Clinics, 34 Cambridge Road, Godmanchester, Huntingdon PE29 2BT. We will:

- 1. Treat your complaint seriously
- 2. Find out what happened and what went wrong
- 3. Work to resolve your complaint promptly and with confidence
- 4. Make sure you receive an explanation and an apology, if appropriate
- 5. Identify what we can do to ensure that this problem does not arise again
- 6. Learn lessons and use them to review and where appropriate improve our service

Step 3

If you are dissatisfied with our response you can contact the following professional bodies to make a formal complaint:

The British Acupuncture Council
63 Jeddo Road
London
W12 9HQ
+44 (0) 20 8735 1205
ethics@acupuncture.org.uk

General Osteopathic Council
Osteopathy House
176 Tower Bridge Road
London SE1 3LU
+44 (0) 20 7357 6655
info@osteopathy.org.uk

British Society of Clinical Hypnosis c/o Hollybank House, Lees Road, Mossley, Ashton-u-Lyne OL5 oPL +44(0) 7702 492867 natoffice@bscah.co.uk